

Decision No: CAB365 – 17/03/11

Forward Plan No: CAB21059

This record relates to Agenda Item 190 on the agenda for the Decision-Making

RECORD OF CABINET KEY DECISION

DECISION-MAKER: CABINET

PORTFOLIO AREA: FINANCE

SUBJECT: ANNUAL INVESTMENT STRATEGY
2011/12

AUTHOR: PETER SARGENT

THE DECISION

- (1) That **Cabinet** agrees the Annual Investment Strategy 2011/12 as set in Appendix 1 to this report; and recommends Council to approve the Strategy at the meeting on 24 March 2011.

REASON FOR THE DECISION

Guidance issued under the Local Government Act 2003 requires the council to approve an annual investment strategy. This report fulfils that requirement.

DETAILS OF ANY ALTERNATIVE OPTIONS

This report sets out the council's annual investment strategy for the year commencing 1 April 2011. The AIS continues with the strong emphasis on risk management and liquidity, two cornerstones to the draft guidance issued by the Secretary of State and the impact these have on investment performance.

OTHER RELEVANT MATTERS CONCERNING THE DECISION

None.

CONFLICTS OF INTEREST

None.

CONFIRMED AS A TRUE RECORD:

We certify that the decision this document records was made in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 and is a true and accurate record of that decision

Date:

17 March 2011

Decision Maker:

Councillor Mary Mears
Leader of the Council

Signed:



Proper Officer:

Mark Wall, Head of Democratic Services

Signed:



SCRUTINY

Note: This decision will come into force at the expiry of 5 working days from the date of the meeting at which the decision was taken subject to any requirement for earlier implementation of the decision.

Or: This decision is urgent and not subject to call-in (date of CE's agreement to urgency of decision).

Call-In Period

18-24 March 2011

Date of Call-in *(if applicable) (this suspends implementation)*

Call-in Procedure completed *(if applicable)*

Call-in heard by *(if applicable)*

Results of Call-in *(if applicable)*

Decision No: CAB366 – 17/03/11

Forward Plan No: CAB 16958

This record relates to Agenda Item 191 on the agenda for the Decision-Making

RECORD OF CABINET KEY DECISION

DECISION-MAKER: CABINET

PORTFOLIO AREA: FINANCE

SUBJECT: TREASURY MANAGEMENT POLICY STATEMENT 2011/12

AUTHOR: PETER SARGENT

THE DECISION

(1) That Cabinet approves:

- (a) The Treasury Management Policy Statement 2011/12 and subsequent years as set out in Appendix 1 to this report.
- (b) The Treasury Management Practices 2011/12 and subsequent years as set out in Appendix 2 to this report.
- (c) The Schedules to the Treasury Management Practices 2011/12 as set out in Appendix 3 to this report.

REASON FOR THE DECISION

Codes of practice issued under the Local Government Act 2003 require the council to approve an annual treasury management policy statement. This report fulfils that requirement.

DETAILS OF ANY ALTERNATIVE OPTIONS

This report sets out the council's treasury management policy statement for the year commencing 1 April 2011. The TMPS continues with the strong emphasis on risk management and the impact this may have on the performance of the treasury management service.

OTHER RELEVANT MATTERS CONCERNING THE DECISION

None

CONFLICTS OF INTEREST

None.

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Date:

17 March 2011

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Leader of the Council

Signed:



Proper Officer:

17 March 2011

Mark Wall, Head of Democratic Services

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18-24 March 2011

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Call-in Procedure completed *(if applicable)*

Call-in heard by *(if applicable)*

Results of Call-in *(if applicable)*

Decision No: CAB367 – 17/03/11

Forward Plan No: CAB20032

This record relates to Agenda Item 192 on the agenda for the Decision-Making

RECORD OF CABINET KEY DECISION

DECISION-MAKER:	CABINET
PORTFOLIO AREA:	RESOURCES
SUBJECT:	PLANNED MAINTENANCE BUDGET ALLOCATION 2011-12 AND PROGRAMME OF WORKS FOR THE COUNCIL'S OPERATIONAL BUILDINGS
AUTHOR:	ANGELA DYMOTT, ANDREW BATCHELOR, MARTIN HILSON

THE DECISION

- (1) That Cabinet approves the financial allocation to an annual programme of works to the operational buildings at an estimated cost of £4,216,000 as detailed in Appendices A and B, in accordance with Financial Regulation A.5.6.7 and grant delegated authority, where necessary, to the Strategic Director, Resources to enter into contracts within this budget which are procured in accordance with Contract Standing Orders.

REASON FOR THE DECISION

To approve the financial allocation to an annual programme of maintenance works to the operational buildings excluding council housing, highways and educational properties which have their own budgetary provisions.

DETAILS OF ANY ALTERNATIVE OPTIONS

Failure to maintain our building stock will increase risks, inhibit service delivery, may lead to a negative perception of the council, reduce the value of the assets and prevent fulfilling the council's priorities, aims and objectives as stated in the AMP & CPS 2008-11 and Corporate Plan.

OTHER RELEVANT MATTERS CONCERNING THE DECISION

None.

CONFLICTS OF INTEREST

None.

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17 March 2011

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Leader of the Council

Signed:



Proper Officer:

17 March 2011

Mark Wall, Head of Democratic Services

Signed:



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Call-In Period

18-24 March 2011

Date of Call-in *(if applicable) (this suspends implementation)*

Call-in Procedure completed *(if applicable)*

Call-in heard by *(if applicable)*

Results of Call-in *(if applicable)*

Decision No: CAB368 – 17/03/11

Forward Plan No: N/A

This record relates to Agenda Item 193 on the agenda for the Decision-Making

RECORD OF CABINET DECISION

DECISION-MAKER: CABINET

PORTFOLIO AREA: PEOPLE

SUBJECT: EXECUTIVE RESPONSE TO THE REPORT OF THE SCRUTINY PANEL ON SERVICES FOR ADULTS WITH AUTISTIC SPECTRUM CONDITIONS

AUTHOR: DIANA BERNHARDT

THE DECISION

- (1) That Cabinet notes the scrutiny panel report on adults with autism and its recommendations (Appendix 1).
- (2) That Cabinet agrees the responses to these recommendations set out in Appendix 2 to this report.

REASON FOR THE DECISION

To detail the Response to the Recommendations in the Scrutiny Panel Report on Adults With Autism.

DETAILS OF ANY ALTERNATIVE OPTIONS

None.

OTHER RELEVANT MATTERS CONCERNING THE DECISION

None.

CONFLICTS OF INTEREST

None.

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Call-in Procedure completed *(if applicable)*

Call-in heard by *(if applicable)*

Results of Call-in *(if applicable)*

Decision No: CAB369 – 17/03/11

Forward Plan No: CAB20205

This record relates to Agenda Item 194 on the agenda for the Decision-Making

RECORD OF CABINET KEY DECISION

DECISION-MAKER: CABINET

PORTFOLIO AREA: PLACE

SUBJECT: LOCAL TRANSPORT PLAN

AUTHOR: ANDREW RENAUT

THE DECISION

- (1) That Cabinet notes the results of the public consultation.
- (2) That Cabinet endorses, for approval at Full Council, the draft of the Local Transport Plan attached in Appendix 3.

REASON FOR THE DECISION

To enable Cabinet to consider and approve the draft LTP3, following public consultation, and seek its final approval by Full Council.

DETAILS OF ANY ALTERNATIVE OPTIONS

Local highway authorities have a statutory requirement to produce a Local Transport Plan [LTP] by April 2011. The draft LTP3 is consistent with, and will help to deliver, other citywide strategies, and takes account of approaches to delivering transport improvements which have been successful in achieving positive changes in the city.

OTHER RELEVANT MATTERS CONCERNING THE DECISION

None.

CONFLICTS OF INTEREST

None.

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Mark Wall, Head of Democratic Services

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Call-in Procedure completed *(if applicable)*

Call-in heard by *(if applicable)*

Results of Call-in *(if applicable)*

Decision No: CAB370 – 17/03/11

Forward Plan No: N/A

This record relates to Agenda Item 195A on the agenda for the Decision-Making

RECORD OF CABINET DECISION

DECISION-MAKER:	CABINET
PORTFOLIO AREA:	PLACE
SUBJECT:	HOME ENERGY EFFICIENCY INVESTMENT OPTIONS
AUTHOR:	MARTIN REID

THE DECISION

- (1) That Cabinet notes the Home Energy Efficiency Investment options and opportunities available to the Council, its tenants and residents through installation of solar photovoltaic panels on council and other homes to take advantage of the Feed in Tariff scheme.
- (2) That Cabinet notes the outcome of the initial options appraisal undertaken by Climate Energy, indicating that there is an outline business case to support delivery of a solar photovoltaic scheme across the council housing stock and to meet strategic housing and other council priorities, including private sector housing renewal, reducing fuel poverty and reducing carbon emissions.
- (3) That Cabinet notes that existing sub-regional local authority partners in the BEST consortium are also undertaking similar initiatives to install solar panels to take advantage of the Feed in Tariff scheme and that we have identified significant potential advantages to working in partnership to move quickly to enable economies of scale to be explored through procurement arrangements.
- (4) That Cabinet agrees that BHCC works with partners in the current BEST consortium to ascertain whether BHCC can take forward any procurement of the supply and installation of solar PV panels together with those partners in order to establish actual costs to inform economies of scale and further consideration of business case and appropriate funding model. In addition, consideration will be given to procuring the supply and installation of solar PV panels with our partner Mears Ltd.
- (5) That Cabinet notes any final decision on funding options, level and source of funding to progress this scheme together with any procurement supply and installation of solar PV panels as set out in this Report will be subject to Cabinet approval.

REASON FOR THE DECISION

We wish to move quickly to assess the benefits of the Feed in Tariff scheme and to take advantage of any opportunity this offers the Council to gain investment and energy savings before the Feed in Tariff is reviewed in April 2012.

We wish to work with partners in the current BEST consortium to ascertain whether BHCC can take forward any procurement of the supply and installation of solar PV panels together with those partners in order to establish actual costs to inform economies of scale and further consideration of business case and appropriate funding model.

DETAILS OF ANY ALTERNATIVE OPTIONS

At this time the Council wishes to work with partners in the current BEST consortium to ascertain whether BHCC can take forward any procurement of the supply and installation of solar PV panels together with those partners in order to establish actual costs to inform economies of scale and further consideration of business case and appropriate funding model. Any final decision on funding options, level and source of funding to progress this scheme will be subject to Cabinet approval. However, an initial options appraisal by Climate Energy indicates that the greatest benefits to the city could be achieved through a fully owned and funded model.

Solar PV installation companies, together with the backing of private investment companies, are willing to pay the capital costs to install solar PV panels onto the roofs of homes if, in return, they receive the Feed In Tariff (FIT) incentive over a 25-year period. It would be possible for the Council to generate additional receipts, by some form of "profit share" or roof rental agreement. This would be in addition to an element of free or cheap electricity. This model would be unlikely to deliver the same benefits outlined at 3.12 and the income would be significantly less than that available through a fully funded and operated model.

In addition to a fully owned and funded business model as described in the report or a fully externally funded and owned model described in 6.2 there is the option of a shared equity model. Shared equity would entail the establishment of a special purpose vehicle by the council in conjunction with an external partner; together the two bodies would fund the capital project and share the benefits based on the split of investment. Again the capacity of the council to deliver the benefits outlined in 3.12 would be restricted and the financial benefits would be significantly reduced.

There are potential benefits in the two options described above:

- No or less capital borrowing required
- Reduced or shared risk related to delivering the installation and ongoing maintenance and monitoring of solar PV installations
- Working in partnership with a company already established in this field would bring benefits such as expertise and established supply chain

Indications from initial options appraisal suggest that on balance a fully owned and operated scheme has the potential to provide significantly greater benefits to the city as a whole and that risks associated with this model can be adequately mitigated through in-house and procured expertise and through a partnership working agreement. A fully funded and owned model of delivering a solar PV scheme has

the potential to create significant income, generated by the Feed in Tariff payment, to the council over a 25 year period. Initial findings estimate the initial capital outlay could create a payback (after loan repayments) in the region of £16 million over 25 years. A fully owned and funded model gives the council greater influence over delivering the benefits outlined in 3.12.

OTHER RELEVANT MATTERS CONCERNING THE DECISION

None.

CONFLICTS OF INTEREST

None.

CONFIRMED AS A TRUE RECORD:

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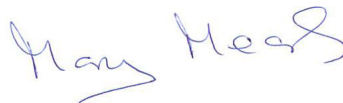
Date:

17 March 2011

Decision Maker:

Councillor Mary Mears
Leader of the Council

Signed:



Proper Officer:

17 March 2011

Mark Wall, Head of Democratic Services

Signed:



SCRUTINY

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Call-In Period

18-24 March 2011

Date of Call-in (if applicable) (this suspends implementation)

Call-in Procedure completed (if applicable)

Call-in heard by (if applicable)

Results of Call-in (if applicable)

Decision No: CAB371 – 17/03/11

Forward Plan No: CAB21349

This record relates to Agenda Item 196 on the agenda for the Decision-Making

RECORD OF CABINET KEY DECISION

DECISION-MAKER:	CABINET
PORTFOLIO AREA:	RESOURCES
SUBJECT:	PORTSLADE TOWN HALL SITE, VICTORIA ROAD
AUTHOR:	ANGELA DYMOTT, RALPH LONG

THE DECISION

- (1) That Cabinet approves and authorises:
- (a) Appointment of an agent to undertake the open marketing of the site adjacent to Portslade Town Hall.
 - (b) Disposal of the site on a long leasehold basis of 125 years at a premium and no rental payment.
 - (c) The use of the net proceeds to provide for reinvestment in Portslade Town Hall for community use and other corporate accommodation projects.

REASON FOR THE DECISION

The disposal on a long lease would produce a capital receipt and enable investment in Portslade Town Hall to be addressed at the earliest opportunity, avoid the need for the council to spend any further money on maintenance and provide a net capital receipt for part use on other corporate accommodation projects.

There will be ongoing savings on the running and maintenance costs for Victoria Road Housing office and Portslade Town Hall.

The redevelopment of the site would provide additional housing and/or new employment opportunities.

A refurbished Portslade Town Hall plus a neighbourhood hub for community services would offer some office accommodation together with a service contact point for local and community services. Portslade Town Hall could then be used and/or managed by the local community as a facility for the local residents.

DETAILS OF ANY ALTERNATIVE OPTIONS

The offices could not be let on a commercial basis without substantial investment. There would also be no capital receipt available to reinvest in Portslade Town Hall.

The offices could be sold as an investment to an investor or owner/ occupier. This

would release a much reduced capital payment reflecting the condition of the building and would sterilise the rest of the site.

The offices and car park could be retained for council use but the site requires substantial investment. There would also be no capital receipt available to reinvest in Portslade Town Hall.

OTHER RELEVANT MATTERS CONCERNING THE DECISION

None.

CONFLICTS OF INTEREST

None.

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Date:

17 March 2011

Decision Maker:

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Leader of the Council

Signed:



Proper Officer:

17 March 2011

Mark Wall, Head of Democratic Services

Signed:



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18-24 March 2011

Date of Call-in *(if applicable) (this suspends implementation)*

Call-in Procedure completed *(if applicable)*

Call-in heard by *(if applicable)*

Results of Call-in *(if applicable)*

Decision No: CAB372 – 17/03/11

Forward Plan No: N/A

This record relates to Agenda Item 197 on the agenda for the Decision-Making

RECORD OF CABINET DECISION

DECISION-MAKER:	CABINET
PORTFOLIO AREA:	RESOURCES
SUBJECT:	RELOCATION OF PRINT & SIGN UNIT
AUTHOR:	JOHN SHEWELL

THE DECISION

- (1) That Cabinet notes the need to urgently relocate the Print & Sign Unit (PSU) for health and safety reasons.
- (2) That Cabinet agrees to relocate the existing PSU to suitable alternative premises.
- (3) That Cabinet agrees to include the scheme to refurbish premises if necessary and relocate the PSU within the capital programme at an estimated cost of £180k to be financed through council borrowing.
- (4) That Cabinet delegates authority to the Strategic Director, Resources, the Head of Communications and the Head of Property and Design to implement the PSU relocation within the cost parameters agreed at 2.3 above and to the Head of Legal and Democratic Services to execute the necessary legal documentation.

REASON FOR THE DECISION

The council has a duty under section 2 of the Health & Safety at Work etc Act 1974, to ensure, so far as is reasonably practicable, the health and safety at work of its employees. This includes the requirement to ensure that the workplace is maintained in efficient working order and in good repair.

There are additional value for money savings that could be achieved through the relocation of the PSU including the expansion of the sign unit and the centralisation of all the council's print work through the PSU.

DETAILS OF ANY ALTERNATIVE OPTIONS

Eleven sites were originally identified and appraised as part of the site search.

These were:

- (i) 15A -19 Norway Street – Portslade - 3 small units not practical very old building

- major refurbishment
- (ii) Unit 16 The Cliffe Industrial Estate – Lewes – Outside BHCC
 - (iii) Unit 3 Hughes Road – Brighton - Rented
 - (iv) 26 Dolphin Road – Shoreham-by-Sea – Outside BHCC
 - (v) Unit 17 St Josephs Business Park – Hove – Only half a warehouse no offices no natural light high
 - (vi) New England House (NEH) - Brighton - Floor loading & noise are issues & high costs
 - (vii) Albany House, New England Street – Brighton - Rented
 - (viii) Speedyhire New England Street – Brighton - Rented
 - (ix) Units A& B Marlie Farm, Shortgate – Ringmer - Outside BHCC
 - (x) Z1 Mackley Indust Estate - Small Dole - Outside BHCC
 - (xi) Unit R –SM Tidy Indust Estate – Ditchling Common - Outside BHCC

Following Frankham's technical assessment and appraisal of Level 2 at New England House, which revealed that the premises was not suitable for Print & Sign's business needs, a second round of site search and appraisal commenced. These were:

- (i) Unit 2, 17 Albert Drive – Burgess Hill - Outside BHCC
- (ii) Unit 27, Star Road Industrial Estate – Partridge Green - Outside BHCC
- (iii) Unit 1, 56 Dolphin Road – Shoreham - Outside BHCC
- (iv) Unit 8, Sackville Trading Estate – 1 year lease only
- (v) Unit 3, St Josephs Business Park - Too small
- (vi) Unit 8B, Freshfield Business Park -
- (vii) 77 Beaconsfield Road – Too small
- (viii) 40- 40A Bristol Gardens – Rented
- (ix) Unit A3, Hollingbury Enterprise Centre – Too small

OTHER RELEVANT MATTERS CONCERNING THE DECISION

None

CONFLICTS OF INTEREST

None.

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Signed:



17 March 2011

Proper Officer:

Mark Wall, Head of Democratic Services

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Call-in Procedure completed *(if applicable)*

Call-in heard by *(if applicable)*

Results of Call-in *(if applicable)*

Decision No: CAB373 – 17/03/11

Forward Plan No: N/A

This record relates to Agenda Item 198 on the agenda for the Decision-Making

RECORD OF CABINET DECISION

DECISION-MAKER: CABINET

PORTFOLIO AREA: RESOURCES

SUBJECT: 47 MIDDLE STREET, FALMER

AUTHOR: ANGELA DYMOTT, JESSICA HAMILTON

THE DECISION

(1) That Cabinet authorises:

- (a) The council to take a surrender of 47 Middle Street, Falmer from the Balmer Farm tenancy.
- (b) The sale of 47 Middle Street to fund the costs incurred to complete the surrender of the farm tenancy for Ovingdean Grange Farm. Any surplus proceeds to finance essential capital repairs to properties within the agricultural portfolio.

REASON FOR THE DECISION

In July 2007 Policy and Resources Committee granted approval to accept a surrender of the farm tenancy for Ovingdean Grange farm and for the surrender premium to be funded by the sale of surplus residential agricultural properties returning to the council.

Only 3 of the 4 properties identified for sale could be sold with vacant possession and there remains a funding deficit.

The sale of 47 Middle Street, a non-core agricultural asset, would raise the additional capital needed to ensure the surrender of Ovingdean Grange was self-financing.

DETAILS OF ANY ALTERNATIVE OPTIONS

No other alternative funding options have been identified.

OTHER RELEVANT MATTERS CONCERNING THE DECISION

None

CONFLICTS OF INTEREST

None.

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Call-in Procedure completed *(if applicable)*

Call-in heard by *(if applicable)*

Results of Call-in *(if applicable)*

Decision No: CAB374 – 17/03/11

Forward Plan No: CAB20238

This record relates to Agenda Item 199 on the agenda for the Decision-Making

RECORD OF CABINET KEY DECISION

DECISION-MAKER: CABINET

PORTFOLIO AREA: COMMUNITIES

SUBJECT: SPORTS FACILITIES MANAGEMENT
CONTRACT – CAPITAL INVESTMENT
PROPOSALS

AUTHOR: IAN SHURROCK, TOBY KINGSBURY

THE DECISION

- (1) That Cabinet approves the development of the capital investment proposals for the Prince Regent Swimming Complex and the Withdean Stadium Complex.
- (2) That a further report be considered by Cabinet detailing the proposals for approval prior to planning applications being submitted.

REASON FOR THE DECISION

The capital investment proposals provide a potential opportunity to improve the quality and capacity of the council's sports facilities and increase participation and healthy living amongst residents of Brighton and Hove.

DETAILS OF ANY ALTERNATIVE OPTIONS

A range of options were evaluated as part of the procurement process for the Sports Facilities Management Contract that was reported to members at the December 2010 Cabinet meeting.

OTHER RELEVANT MATTERS CONCERNING THE DECISION

None

CONFLICTS OF INTEREST

None.

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18-24 March 2011

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Call-in Procedure completed *(if applicable)*

Call-in heard by *(if applicable)*

Results of Call-in *(if applicable)*

Decision No: CAB375 – 17/03/11

Forward Plan No: N/A

This record relates to Agenda Item 200 on the agenda for the Decision-Making

RECORD OF CABINET DECISION

DECISION-MAKER:	CABINET
PORTFOLIO AREA:	PEOPLE
SUBJECT:	SPECIAL NEEDS HOME TO SCHOOL CONTRACTS 2011
AUTHOR:	STEVE HEALEY

THE DECISION

- (1) That Cabinet approves the arrangements for home to school transport contract tendering set out in the report.
- (2) That Cabinet approves the change to a framework contracting approach to home to school transport.
- (3) That Cabinet approves Departmental Transport Service work operating within the framework arrangements.

REASON FOR THE DECISION

The operation of transport contracts via a framework agreement arrangement offers the best value solution to the provision of home to school transport for entitled pupils, and for DTS travellers. Such contracting does not tie the Council to fixed value contracts, and where the numbers of pupils (or DTS clients) travelling reduces, as in recent years, then the value of the contract automatically reduces. The period of contract can be set in accordance with the needs of the school and the future likely pupil profile. Arrangements within the framework can also be made to meet shorter term needs whilst still securing the best price and quality standards.

DETAILS OF ANY ALTERNATIVE OPTIONS

Given the Council's legal responsibility to provide transport to eligible pupils it must identify means of providing that transport. Whilst it could in theory maintain its own fleet of vehicles for this purpose this would not be cost effective, given the costs of capitalising the service and the amount of vehicle "down time" outside of school hours and the school term. Staffing such a service would also be difficult in that staff are only required in the early mornings and late afternoons, and would need to have licences suitable to the various types of vehicle that they would drive.

The use of external transport contractors or other individual school transport

arrangements could be managed through schools, but only for children attending the Council's own maintained schools. This would have the disadvantage of tendering or otherwise making in school provision on a smaller scale and would potentially drive up costs. The fair disaggregation of transport budgets would also be difficult to achieve, and would place an additional task with schools. Separate arrangements would still have to be made by the Council for pupils attending non-maintained schools or maintained schools in other Local Authority areas.

The DTS arrangements could operate within a separate framework arrangement, but this would require a separate PQQ and tendering process. Given that the home to school and DTS arrangements are made through the same team this is unlikely to represent best value.

OTHER RELEVANT MATTERS CONCERNING THE DECISION

None.

CONFLICTS OF INTEREST

None.

CONFIRMED AS A TRUE RECORD:

We certify that the decision this document records was made in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 and is a true and accurate record of that decision

Date:

17 March 2011

Decision Maker:

Councillor Mary Mears
Leader of the Council

Signed:



Proper Officer:

17 March 2011

Mark Wall, Head of Democratic Services

Signed:



SCRUTINY

Note: This decision will come into force at the expiry of 5 working days from the date of the meeting at which the decision was taken subject to any requirement for earlier implementation of the decision.

Or: This decision is urgent and not subject to call-in (date of CE's agreement to urgency of decision).

Call-In Period

18-24 March 2011

Date of Call-in *(if applicable) (this suspends implementation)*

Call-in Procedure completed *(if applicable)*

Call-in heard by *(if applicable)*

Results of Call-in *(if applicable)*

Decision No: CAB376 – 17/03/11

Forward Plan No: N/A

This record relates to Agenda Item 201 on the agenda for the Decision-Making

RECORD OF CABINET DECISION

DECISION-MAKER: CABINET

PORTFOLIO AREA: FINANCE

SUBJECT: SURVEILLANCE POLICY

AUTHOR: JO PLAYER

THE DECISION

- (1) That Cabinet approves the continued use of covert surveillance and the accessing of communications data as an enforcement tool to prevent and detect all crime and disorder investigated by its officers, providing the necessity and proportionality rules are stringently applied.
- (2) That Cabinet notes the surveillance activity undertaken by the authority since the last report to Cabinet in November 2010.
- (3) That Cabinet notes the outcome of the Government's review of the local authority surveillance regime, and its implications for the council.

REASON FOR THE DECISION

The introduction of the Corporate Enforcement Policy should help to ensure that identified breaches of the law are dealt with in the most appropriate manner. However, it is essential that officers are able to use the RIPA powers for all crimes regardless of how trivial some may be perceived, but only after exhausting all other methods of enforcement. As authorisation is generally given at Head of Service level and above, it is unlikely that these powers will be abused.

The implementation of an Annual Review has made the whole process transparent and demonstrated to the public that the correct procedures are followed.

DETAILS OF ANY ALTERNATIVE OPTIONS

A review of 'surveillance activities' could be the subject of the normal scrutiny process.

OTHER RELEVANT MATTERS CONCERNING THE DECISION

None.

CONFLICTS OF INTEREST

None.

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Date:

17 March 2011

Decision Maker:

Councillor Mary Mears
Leader of the Council

Signed:



Proper Officer:

17 March 2011

Mark Wall, Head of Democratic Services

Signed:



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Call-In Period

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Date of Call-in *(if applicable) (this suspends implementation)*

Call-in Procedure completed *(if applicable)*

Call-in heard by *(if applicable)*

Results of Call-in *(if applicable)*

Decision No: CAB377 – 17/03/11

Forward Plan No: CAB21349

This record relates to Agenda Item 204 on the agenda for the Decision-Making

RECORD OF CABINET DECISION

DECISION-MAKER: CABINET

PORTFOLIO AREA: RESOURCES

SUBJECT: PORTSLADE TOWN HALL SITE,
VICTORIA ROAD

AUTHOR: ANGELA DYMOTT, RALPH LONG

THE DECISION

As detailed in the Part 1 decision record.

REASON FOR THE DECISION

As detailed in the Part 1 decision record.

DETAILS OF ANY ALTERNATIVE OPTIONS

As detailed in the Part 1 decision record.

OTHER RELEVANT MATTERS CONCERNING THE DECISION

None

CONFLICTS OF INTEREST

None.

CONFIRMED AS A TRUE RECORD:

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Date:

17 March 2011

Decision Maker:

Councillor Mary Mears
Leader of the Council

Signed:



17 March 2011

Proper Officer:

Mark Wall, Head of Democratic Services

Signed:



SCRUTINY

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Call-In Period

18-24 March 2011

Date of Call-in *(if applicable) (this suspends implementation)*

Call-in Procedure completed *(if applicable)*

Call-in heard by *(if applicable)*

Results of Call-in *(if applicable)*

Decision No: CAB378 – 17/03/11

Forward Plan No: N/A

This record relates to Agenda Item 205 on the agenda for the Decision-Making

RECORD OF CABINET DECISION

DECISION-MAKER: CABINET
PORTFOLIO AREA: RESOURCES
SUBJECT: RELOCATION OF PRINT & SIGN UNIT
AUTHOR: JOHN SHEWELL

THE DECISION

As detailed in the Part 1 decision record.

REASON FOR THE DECISION

As detailed in the Part 1 decision record.

DETAILS OF ANY ALTERNATIVE OPTIONS

As detailed in the Part 1 decision record.

OTHER RELEVANT MATTERS CONCERNING THE DECISION

None

CONFLICTS OF INTEREST

CONFIRMED AS A TRUE RECORD:

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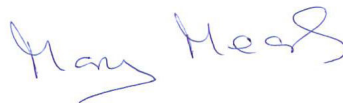
Date:

17 March 2011

Decision Maker:

Councillor Mary Mears
Leader of the Council

Signed:



17 March 2011

Proper Officer:

Mark Wall, Head of Democratic Services

Signed:



SCRUTINY

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Call-In Period

18-24 March 2011

Date of Call-in *(if applicable) (this suspends implementation)*

Call-in Procedure completed *(if applicable)*

Call-in heard by *(if applicable)*

Results of Call-in *(if applicable)*

Decision No: CAB379 – 17/03/11

Forward Plan No: N/A

This record relates to Agenda Item 206 on the agenda for the Decision-Making

RECORD OF CABINET DECISION

DECISION-MAKER: CABINET

PORTFOLIO AREA: RESOURCES

SUBJECT: 47 MIDDLE STREET, FALMER

AUTHOR: ANGELA DYMOTT, JESSICA HAMILTON

THE DECISION

As detailed in the Part 1 decision record.

REASON FOR THE DECISION

As detailed in the Part 1 decision record.

DETAILS OF ANY ALTERNATIVE OPTIONS

As detailed in the Part 1 decision record.

OTHER RELEVANT MATTERS CONCERNING THE DECISION

None.

CONFLICTS OF INTEREST

None.

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Leader of the Council

Signed:



17 March 2011

Proper Officer:

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Signed:



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18-24 March 2011

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Call-in Procedure completed *(if applicable)*

Call-in heard by *(if applicable)*

Results of Call-in *(if applicable)*